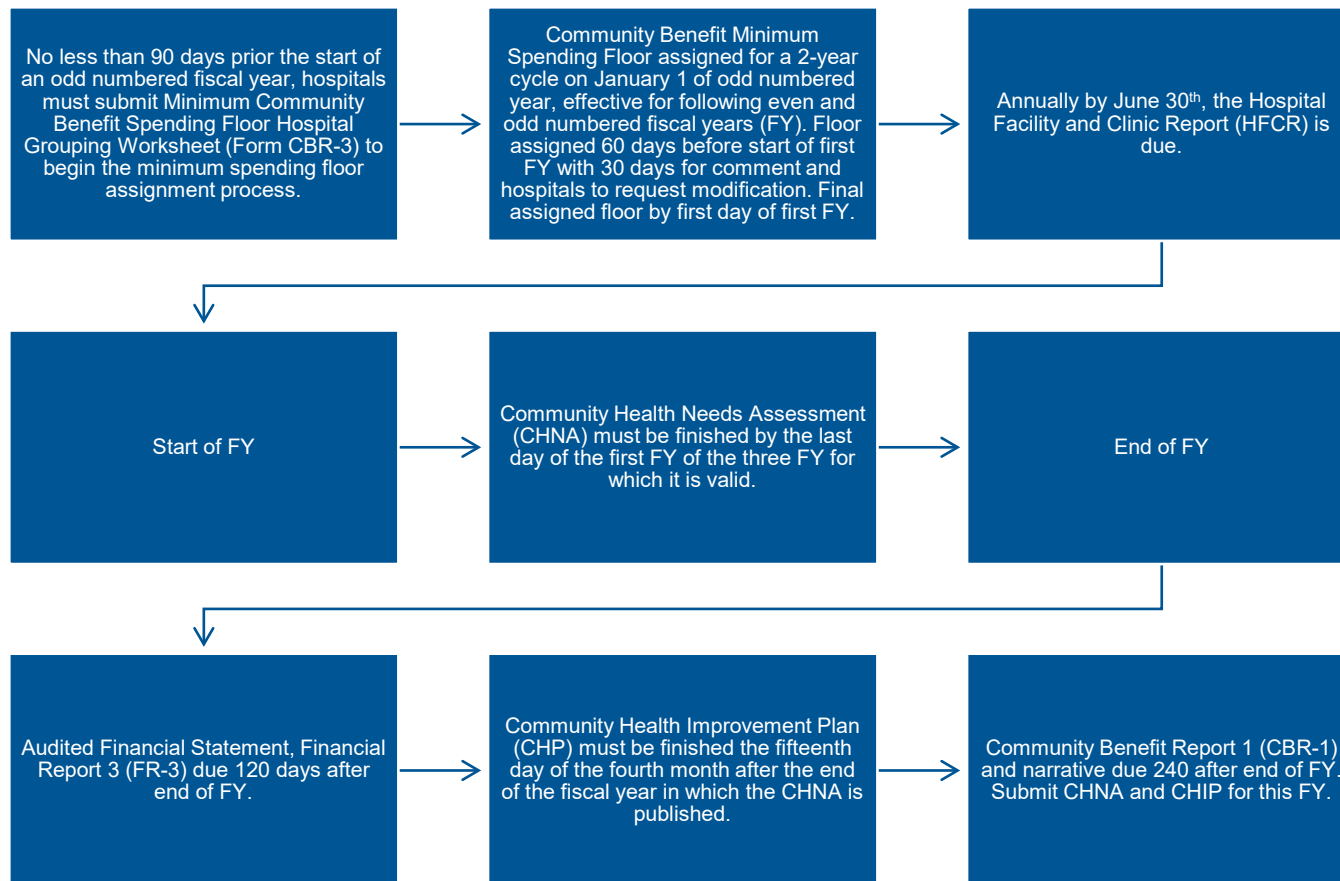

Oregon Hospital Reporting Program & Community Benefit Program Reporting Timeline for Hospitals



Contact HDD.Admin@DHSOHA.state.or.us. Last updated June 2023.

Oregon Hospital Reporting Program Timeline

OAR 409-015-0015, 409-023-0105, 409-023-0110.



Documents Required for Submission to OHA

Annually by
June 30th

1. Hospital Facility and Clinic Report (HFCR)

120 days after
end of each FY

1. Audited Financial Statement (AFS)
2. Financial Report 3 (FR-3)

240 days after
end of each FY

1. Community Benefit Report 1 (CBR-1)
2. Narrative Report
3. CHNA and CHIP

No less than 90 days
before the start of
odd numbered FY

1. Minimum Community Benefit Spending Floor Hospital Grouping Worksheet (CBR-3)*

*No less than 90 days prior the start of an odd numbered fiscal year, hospitals must submit the Minimum Community Benefit Spending Floor Hospital Grouping Worksheet (Form CBR-3) to the OHA to begin the minimum spending floor assignment process.

Document Due Dates by Fiscal Year

Documents	Statutory Due Date	FY End 3/31	FY End 4/30	FY End 6/30	FY End 9/30	FY End 12/31
AFS, FR-3	120 days after end of each FY	7/30	9/27	10/29	1/29	5/1
CBR-1, Narrative, CHNA & CHIP	240 days after end of each FY	11/27	1/27	2/26	5/29	8/29
CBR-3	No less than 90 days before the start of odd numbered FY	1/1	2/1	4/1	7/1	10/1

Dates are approximate, please contact HDDAdmin@dhsosha.state.or.us with questions.

Vendor-Based Data Reports Required

The following data submissions are required by the OHA, but managed by Apprise Health Insights

23rd day of the month

- Databank hospital financial and utilization data submissions are required monthly on the 23rd day for the preceding month

90 days after close of each calendar quarter

- Hospital inpatient and emergency room discharge data
- Q1 due 6/30, Q2 due 9/30, Q3 due 12/31, Q4 due 3/31

Administered annually

- American Hospital Association Annual Survey

A hospital may be required to submit other data to Apprise Health Insights unrelated to OHA data collection programs

Important Information

- All Oregon hospitals are required to report their financials and community benefit to the Oregon Health Authority (OHA)
- Data submitted to the OHA Hospital Reporting Program will be made publicly available as it is received (excluding discharge data)
- Hospitals in the state operate on five different fiscal years so reporting is based on fiscal year rather than calendar dates
- Health systems must submit reports for each individual hospital
 - On FR-3 forms, “property, plant and equipment” information must be reports by individual hospital, not health system
- Reporting forms can be found on the [OHA Hospital Reporting Program Website](#)